

SAMPLE

Track Preference: Back to Basics

Presentation Title: Improving Schedule Communications with your Project Manager

Synopsis:

This presentation will explore the schedule information that you provide to your project manager and give you some ideas on how to improve the quality of your communications.

Abstract:

Have you ever thought that your project manager just didn't understand your schedules? This presentation will explore the schedule information that you provide to your project manager and give you some ideas on how to improve the quality of your communications. While schedule analysts are very familiar with the detailed and highly technical aspects of schedule management, their project manager is seldom a scheduling expert. The obvious disconnect in schedule management skill levels often results in miscommunication and failure to include the appropriate schedule status in briefings to higher management. A simple focused set of metrics and data helps the project manager understand the baseline schedule, variances to the baseline and required actions to bring the project back on track. It's not always the detail that's important. Sometimes the most important thing is to help the project manager focus on the right thing.

Biography:

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Ms. Smith is the Deputy Director of Program/Projects Directorate at NASAs Goddard Space Flight Center. In this capacity, she is responsible for the development and management of project management systems and personnel for all the satellite development projects within the Program.

Prior to this position, Ms. Smith served NASA in numerous capacities including: Deputy Program Manager / Resources for the ABC Program, Deputy Project Manager / Resources for the XYZ Project, Financial Manager for the Tracking EFG Project and Chief of the Goddard Financial Management Division.

Ms. Smith is a Certified Project Management Professional (PMP). She was awarded the NASA Exceptional Achievement Medal and the NASA Exceptional Service Medal for her work in finance and project management.